

Annual General Meeting
3rd June 2026
10.30am Manor Pavillion



The Arts Society Sidmouth AGM Agenda

- 1 Welcome by the Chairman of the Trustees, Richard Barrett
- 2 Apologies for absence
- 3 To approve the minutes of the CIO's 6th AGM which was held on 04 June 2025
 - a. To receive the Trustees' Annual Report & Accounts for the year to 31 March 2026
 - b. To respond to any questions submitted for the Trustees' attention
 - c. To note the resignation of the following Trustees:
Christina Richards and Sheila Hughes
- 4 To elect Committee members for the coming year
To note the resignation from the Committee of Barbara Murphy and Anthea Cridlan
 - a. To elect Nigel Clegg and Mike McCoy to the committee
 - b. To elect the following Committee Members who remain in place and offer themselves for re-election en-bloc:-
Kim Wells
Catherine Bech
Muff Dudgeon
Richard Barrett
Steve Powley
 - c. Co-opted members: Eleanor Selley and Jill Medcalf
- 5 To respond to any questions submitted for the Committee's attention

Date of next AGM - 02 June 2027 at 10.30 in the Manor Pavilion



THE ARTS SOCIETY SIDMOUTH

Minutes of the Seventh Annual General Meeting of the Arts Society Sidmouth CIO held on Wednesday 4.6.25 at 10.30 am at The Manor Pavillion, Sidmouth

1. Welcome

The Chairman, Richard Barrett (RB) welcomed the membership and guests to the TASS AGM. Introducing himself as Chairman of the Trustees and TASS committee, or as it is increasingly known, the 'Team'

2. Apologies for absence

Seven apologies for absence were received from the membership

3. To approve the minutes of the CIO's 6th AGM held on 5.6.24

RB presented the minutes of the last AGM. Put to a vote, they were duly agreed and approved.

There was one matter arising: the Trustees have yet to devote their time to a review of the TASS Constitution. This will be considered at the next Trustees meeting and recommendations will be circulated to the membership for comment. Subsequent changes will be put forward at an EGM prior to a lecture.

4. To receive the Trustees Annual Report and Accounts

RB thanked Philip Hughes, our former Society Treasurer, for compiling the Accounts and Accompanying Notes. RB pointed out that without Philip's support, and in the absence of a treasurer, TASS would have been liable for professional accounting services (one quote for which was £1400). On behalf of the Committee and the Membership, RB wished to record his gratitude to Philip.

No comments or questions on the accounts, previously circulated, had been received. The accounts had been examined and accepted by Sam Blackford (On Target Accountants of Ottery St Mary) for a nominal fee of £200. RB pointed out that without a volunteer to step forward as treasurer the Trustees will be obliged to invite On Target on a more formal basis for £400 p.a.

The accounts show a surplus at time of publishing although one donation is outstanding having been made in the current financial year and therefore not included.

The committee has decided to raise the membership fee for the forthcoming year to £56. This is by no means the highest in the Southwest and represents extraordinary value for the lecture programme Anthea Cridlan has arranged.

No vote was required on this agenda item.

RB was obliged to seek support to appoint an independent examiner of accounts for the year 2025/6 and proposed Sam Blackford for a similar fee as per this year.

The membership indicated their approval.

5. To note resignation and appointment of Trustees

Annette Cross has stepped down as a Trustee and TASS is indebted to her for her loyal service.

Two new Trustees have been appointed:

Steve Powley, a retired Headmaster

Christina Richards, a solicitor with WBW

The Trustees are delighted that they have consented to join, strengthening the board of Catherine Bech, Muff Dudgeon, Sheila Hughes and RB

6. To elect Committee members for the forthcoming year

Annette Cross has stepped down from her role as secretary after 8 years in post and David Smith has also tendered his resignation.

Re-election to be put to the vote en bloc:

Catherine Bech

Jan Sokel

Anthea Cridlan

Kim Wells

Muff Dudgeon

Richard Barrett

The vote was passed unanimously

The committee has been strengthened by the following members who had been co-opted during the year:

Jill Medcalf (arts volunteering)

Eleanor Selley (social)

Steve Powley (IT/strategic)

All three were proposed, seconded, and elected on a unanimous vote

7. To respond to any questions submitted to the committee

No questions had been submitted and RB invited members with any concerns to approach him after the meeting.

8. Chairman's report

For the Chairman this had been an interesting first year. The programme of lectures, special interest days and social events had been obvious successes. However there have been considerable behind the scenes work by the Team. Without naming them individually, RB thanked them all for their invaluable experience, energy and support, and expressed his pride in them and all the other volunteers who contribute to the welfare of TASS. He invited the audience to express their gratitude in the normal way.

RB also thanks Sheila Hughes, TASS president for keeping the Society on the straight and narrow. Philip Hughes departure had been keenly felt but the Trustees were very grateful for his support in retirement.

RB thanked the staff of the Manor Pavillion for accommodating TASS and Tony and Mike for their audiovisual expertise.

RB thanked Annette for her 8 years in post and presented her with a gift of appreciation. David Smith was also thanked with a small presentation, having worked with six Chairmen.

9. Date of next AGM

June 3rd 2026, at 10.30 in the Manor Pavillion



Report of the trustees for the year ended 31.3.2026

The Arts Society Sidmouth (TASS) CIO

Trustees' Report for the period 1st April 2025 to 31st March 2026

References and Administrative Information:

Trustees during the year:

President	Sheila Hughes
Chair of Trustees	Richard Barrett.
Deputy Chair	Muff Dudgeon
	Catherine Bech
	Steve Powley
Christina Richards	Resigned February 2026
Nigel Clegg	Proposed: Sheila Hughes
	Seconded: Richard Barrett
	TBR AGM
Richard Thurlow	Proposed: Richard Barrett
	Seconded: Muff Dudgeon
	TBR AGM

Committee during the year:

Chairman	Richard Barrett
Vice Chair	Muff Dudgeon
Finance	Mike McCoy : Nigel Clegg
Programme Sec.	Anthea Cridlan
Membership Sec.	Kim Wells
Study Days	Catherine Bech
Strategic/Comms	Steve Powley
Welfare	Eleanor Selley
Outreach	Jill Medcalf

TASS has been extremely fortunate to have Sheila Hughes as our President for the past five years and now, regrettably, she has decided to stand down from that role. Her calm, wise counsel and experience has been invaluable for me in particular during my tenure as Chairman and for our Society in general. Sheila has agreed to remain as Trustee until her replacement is found. We will miss her very much and wish her well in her retirement.

It is not mandatory but in the Board's opinion our Society is better served by a President, not least one with wisdom, experience and a commitment to the Arts Society. Dieter Ritz fulfils all those criteria, and I'm delighted he has agreed to become our new President. Dieter will be familiar to most of you, there can be no doubt of his enthusiasm for TASS, and we look forward to working with him.

Anthea Cridlan has tirelessly created a programme of lectures which have regularly educated, entertained and enthused us for over five years. Anthea is now standing down from that role and we shall miss her, but she has kindly agreed to continue to support our team, and we are grateful for that. Her position will be taken by Muff Dudgeon.

Richard Thurlow has offered his services as a Trustee and we welcome him as he brings considerable experience of similar roles on previous Boards of Trustees as well as time on Sidmouth Council.

Principal Officer: Richard Barrett
4b Convent Fields, Sidmouth. EX10 8QR
email: chair@theartssocietysidmouth
www.sidarts.org.uk

Charity No. 1178103

Bank
CAF Bank Ltd. 25 Kings Hill Av, Kings Hill, West Malling, Kent ME19 4JQ

The Trustees present their CIO annual report and financial statements for the year ended March 2026.

The financial statements have been prepared on a receipts and payments basis and comply with the CIO's Constitution, the Charities Act 2011 and the Charities (Accounts and Reports) Regulations 2008.

Structure, governance and management

The CIO is a registered charity, number 1178703, and operates under the constitution adopted by the members of the Arts Society Sidmouth on 7th February 2018

New Trustees are appointed by the exiting trustees and serve for up to three years - each year one third of the trustees are invited to stand down, and may then put themselves forward for a second term. The Constitution provides for between 5 and 12 trustees. The trustees meet twice each year to agree the broad strategy and areas of activity for the CIO. This includes the functions of grant application assessment and award, investment, maintaining reserves, setting the annual membership fee, reviewing risk management policies, GDPR and Safeguarding and an Annual Review of the Constitution.

The day-to-day administration of the CIO programme is delegated to a team whose composition and modus operandi is described in Appendix A to the Constitution. The structure of the team of dedicated volunteers has been revised: a core Strategy Team which meets regularly and subsidiary groups with coopted members to implement and coordinate that strategy meets four times a year.

All trustees and committee members give their time freely: no trustee remuneration or expenses were paid during the year. Remuneration has been paid to Mike MacCoy who, elected to the committee, has acted admirably as bookkeeper throughout the year. Sam Blackford, of On Target Accounting, has been appointed to carry out an independent examination as required by our constitution.

Objectives and Activities

TASS promotes the arts, in the broadest sense to the membership and to the wider community. Annually nine lectures and two special interest days are organised to which visitors and guests are also welcome. All the lectures are of very high quality as is clear from the members' feedback.

Grant making policy

Supporting arts projects in the community is a constitutional obligation which TASS is keen to fulfil. Jill Medcalfe supported by Steve Powley successfully saw to completion the Sidbury Junior School project in collaboration with a local sculptor. Pupils were engaged in creating two carved 'totem' poles in the school grounds each marking the ethos of the school. This project was possible from a TASS grant.

The committee agreed an award of £1000 to the Confluence Project organised by SASS now displayed in the Sensory Garden near The Ham.

We are very grateful to WBW Solicitors through their charity arm which secured funding for the laser projector in the Manor Pavillion.

Financial review

Membership numbers: currently 245. Lectures regularly attract approximately 20 visitors and guests.

The lecture and special interest day programmes for 2025/2026 have been confirmed. Regrettably, because costs have increased for lecturers' fees and travel allowances, and likely to rise further, *the annual subscription will increase to £59.*

The Board considers this excellent value, at less than £7 per lecture, for the quality of the lectures in the comfort of the Manor Pavillion. It is a fee which is average in comparison with other SW Arts Societies. TASS will offer a reduced, tapered membership for new members joining after the beginning of the season. Visitors and Guests will be charged £12 per lecture and should they wish to join the Society they will be entitled to claim a partial reimbursement of the membership subscription.

Donations from the coffee and cakes provided by our team of volunteers helps to support, amongst other outgoings, the two social events held post lecture.

Reimbursement of tax under the Gift Aid scheme is obtained annually and the appropriate declarations are held for each taxpayer. The amount for 2025/2026 was £1421.

TASS continues its policy of maintaining reserves of between 3 and 9 months of annual expenditure.

The trustees are responsible for preparing the Trustees' Report and financial statements in accordance with applicable law and UK Accounting Standards.

Trustees' disclosure: Trustees were reimbursed for expenses incurred to the sum of £878.94. This total is included in general expenses.
Total. £878.94

Public Benefit

The trustees have paid due regard to the relevant Charity Commission guidance and consider the activities outlined in this report meet the Public Benefit requirement for charities.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the Financial Statements in accordance with applicable law and UK Accounting Standards (UK Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

Select suitable accounting policies and apply them consistently-

Make judgments and estimates that are reasonable and prudent.

State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

Prepare the financial statements on an ongoing basis unless it is inappropriate to presume the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose, with reasonable accuracy, the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011 and the Charities (Accounts and Reports) 2008.

They are also responsible for safeguarding the assets of the charity and for taking reasonable steps for the detection and prevention of fraud and other irregularities.

Signature and declaration

I declare in my capacity as chairman of the charity trustees that the trustees have approved the report above and have authorised me to sign it on their behalf.

Signature:

Full name: Richard Barrett

Position: Chairman

Date: 3rd June 2026



THE ARTS SOCIETY SIDMOUTH

Registered CIO Charity 1178103

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2026

	<u>Unrestricted</u>		
	<u>Reserves</u>	<u>Total</u>	<u>Total</u>
RECEIPTS	<u>31.03.2026</u>	<u>31.03.2026</u>	<u>31.03.2025</u>
	£	£	£
Donations and Subscriptions	18,733.66	18,733.66	13,766
Investment Income	373.31	373.31	665
Other Income	8,897.50	8,897.50	4,577
TOTAL RECEIPTS	<u>28,004.47</u>	<u>28,004.47</u>	<u>19,007</u>
PAYMENTS			
On Charitable Activities	15,992.71	15,992.71	11,185
Other Expenditure	10,338.09	10,338.09	5,864
TOTAL PAYMENTS	<u>26,330.80</u>	<u>26,330.80</u>	<u>17,049</u>
NET OF RECEIPTS/PAYMENTS	1,673.67	1,673.67	1,959
Balance as at 1 April 2025	19,560.00	19,560.00	17,601
BALANCE AS AT 31 MARCH 2026	<u>21,233.67</u>	<u>21,233.67</u>	<u>19,560</u>

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 MARCH 2026

	<u>As at</u> <u>31.03.2026</u>	<u>As At</u> <u>31.03.2025</u>
CURRENT ASSETS	£	£
COIF Charities Deposit Fund	8,676.84	11,381
Cash in Hand	185.66	181
Loan to the Patricia Fay Memorial Fund	3,000.00	3,000
CAF Cash Extra Account	1,302.77	1,409
CAF Gold Account	8,068.40	3,588
Total Current Assets	<u>21,233.67</u>	<u>19,560</u>
LIABILITIES	-	-
Net Asset Surplus (Deficit)	<u>21,233.67</u>	<u>19,560</u>
REPRESENTED BY FUNDS		
Unrestricted General	18,233.67	16,560
Unrestricted - Designated (Patricia Fay Memorial Fund)	3,000.00	3,000
Total	<u>21,233.67</u>	<u>19,560</u>

Approved by the board of Trustees and signed on their behalf by:

Chairman & Trustee _____

Date _____

NOTES TO ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2026

<u>INCOME</u>	<u>Unrestricted</u>		<u>Total</u>
	<u>Reserves</u>	<u>Total</u>	
	<u>31.03.2026</u>	<u>31.03.2026</u>	<u>31.03.2025</u>
Donations and subscriptions			
Donations at Lectures	1,050.00	1,050.00	-
Subscriptions Gift Aided	5,684.00	5,684.00	5,490
Subscriptions not Gift Aided	8,256.00	8,256.00	5,600
Grants Received	2,282.40	2,282.40	-
Joining Fees			189
Gift Aid Tax Recovered	1,461.26	1,461.26	1,601
Visitors Donations		-	886
Donations and subscriptions total	18,733.66	18,733.66	13,766
Investments			
Interest Income	373.31	373.31	665
Investments Totals	373.31	373.31	665
Other income			
Coffee Donations	345.00	345.00	213
Educational Study Days*	4,505.00	4,505.00	2,188
Christmas Lunch *	2,182.50	2,182.50	2,176
Committee Lunch *		-	-
Educational Trips	945.00	945.00	-
Summer Party	920.00	920.00	-
Sundries -Income		-	-
Other income Totals	8,897.50	8,897.50	4,577
Income Grand totals	28,004.47	28,004.47	19,007

* Notes -Self Balancing events some spanning two accounting periods

NOTES TO ACCOUNTS**FOR THE YEAR ENDED 31 MARCH 2026**

EXPENDITURE	Unrestricted		
	Reserves	Total	Total
On charitable activities	31.03.2026	31.03.2026	31.03.2025
<i>Decorative & Fine Arts & Aesthetic Education</i>			
Lecturer's Fees	3,641.05	3,641.05	3,492
Lecturer's Expenses	911.93	911.93	901
Hire of Lecture Rooms	1,529.99	1,529.99	1,499
Affiliation Fees now 'Recharge of Services'	4,120.16	4,120.16	3,420
Grants			
Art & Technology Lecture	2,187.40	2,187.40	-
Audio Visual Costs	1,500.00	1,500.00	1,185
Post Lecture Lunches & Discussion		0.00	688
Total	13,890.53	13,890.53	11,185
<i>Preservation of Artistic Heritage</i>			
Grants	302.18	302.18	-
Total	302.18	302.18	-
<i>School and University Arts Education</i>			
Grants	1,800.00	1,800.00	-
Total	1,800.00	1,800.00	-
Total Expenditure on charitable activities	15,992.71	15,992.71	11,185
Other expenditure			
Committee & Governance	88.65	88.65	394
Book Keeping	500.00	500.00	240
Committee Lunch expenditure*	0.00	0.00	12
Independent Examiner's Fees	200.00	200.00	28
Equipment Expenditure	76.95	76.95	95
Office & Running Expenses	354.28	354.28	81
Insurance	0.00	0.00	191
Catering and coffee Costs	168.57	168.57	209
Bank Charges	71.78	71.78	71
Christmas Lunch Expenditure	2,126.00	2,126.00	2,176
Educational Trips Expenditure	1,048.00		-
Educational Study Days Expenditure*	3,543.90	3,543.90	1,684
Membership Services -Communications & Web	570.31	570.31	462
Membership Services-AGM & Events	980.09	980.09	220
Summer Party Expenditure	609.56	609.56	-
Total Other expenditure	10,338.09	10,338.09	5,864
Expenditure Grand totals	26,330.80	26,330.80	17,049

* Notes -Self Balancing events some spanning two accounting periods

Independent Examiner's report to the trustees of
The Arts Society Sidmouth Charitable Incorporated Organisation
('the CIO')

I report on the accounts of the CIO (charity no 1178103) for the year ended 31 March 2026, which are set out on pages 1-9.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carry out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

NAME: Sam Blackford FCA
OF: On Target Accounting Ltd

ADDRESS: 105 Chineway Gardens, Ottery St. Mary
Devon, EX11 1JJ

SIGNED



DATE: 15 May 2026